

BLOOMINGTON COMMUNITY BAND

BOARD OF DIRECTORS MEETING

November 18, 2019

The regular monthly meeting of the Bloomington Community Band Board of Directors was called to order on November 18, 2019 at 9:07 PM at the Bloomington Free Methodist Church in Bloomington, Indiana.

Members Present:

Tim Bitzer, Chair

Jenn Strayer, Secretary

Don Westerhaus, Band Manager

Andrew Felt, Equipment Manager

Hannah Quinn Hughes, Treasurer

Bill McGregor, Assistant Treasurer

Richard VanArsdel, Librarian

Phyllis Solnzeff, Historian

Dominic Thompson, Director

Joe Car, Associate Director

Doug Davis, Personnel Manager

Members Absent: Haley Smith, Development Officer; Don Talbott, Webmaster

I. REVIEW OF ACTION ITEMS AND APPROVAL OF MINUTES

A. Hayley Smith will boost the Halloween Concert on Facebook. Completed

B. Don Westerhaus will make sure parking spaces being the Buskirk-Chumley are blocked for the trailer. Completed

C. Doug Davis will look into renting the Cascades Club House. Andrew Felt has reserved the club house from 6-9 PM on December 16.

D. Hannah Hughes will file the NP-20 report. Completed

The chair reviewed action items from October and the minutes were approved with corrections.

II. TREASURER'S REPORT

We have a balance of \$5,450.00 in unspent budgeted obligations and \$3,685.75 in the unspent discretionary fund.

III. OLD BUSINESS

A. Christmas Party Venue Preparation

Tim Bitzer asked about bringing alcohol to the Cascades Club House. There will be bar service, but only domestic beer will be provided. In order to legally bring alcohol, the band will need to purchase a one-day permit and pay an additional fee to the City of Bloomington. This amounts to roughly \$100 in fees. Don Westerhaus moved to purchase the permit and pay the appropriate fees. The motion was adopted.

ACTION: Tim Bitzer will fill out and submit the necessary paperwork.

B. Outstanding bills from BCB program advertising

Ameriprise and Melody Music have not paid for their program advertising. Tim Bitzer suggested that if they take out ads next season that we get the money upfront plus the amount owed to us for this year.

C. NP-20 Report filing

The treasurer completed the report.

ACTION: Hannah Hughes will upload a copy to the cloud.

D. Vanguard Withdrawal or not?

The assembly further discussed the amount that should be invested into our Vanguard account. Jenn Strayer moved to invest approximately \$3,200.00 into the Vanguard fund by the next fiscal year. The motion was adopted.

IV. NEW BUSINESS

A. Awards Committee Nominations

Section leaders met last rehearsal to put forth nominations for awards.

Action: Tim Bitzer and Phyllis Solnzeff will make the final selections.

B. Sound system purchase for Director

Discussion continued over the purchase of a monitor speaker system and headset to be used by both the BCB and Swing Time. The cost will be approximately \$350. Doug Davis moved to purchase the system. The motion was adopted.

ACTION: Doug Davis will purchase the system.

C. New Percussion Stands

The percussion section needs sturdier stands. Dr. Appelmann found collapsible metal stands and wants to purchase seven for the section. He also needs a few more supplies to complete work on the percussion carts. These purchases will cost approximately \$330. Tim Bitzer moved to purchase the necessary equipment. The motion was adopted.

D. BMI Report preparation plan

Dominic Thompson has a spreadsheet of the BCB's set lists for the 2019 concert season. Tim Bitzer has the same list for Swing Time and Doug Davis has the lists for the Dixieland Band and the German band. Richard VanArsdel will compile these lists. The report is due sometime in January.

ACTION: Dominic, Tim, and Doug will send their lists to Richard. Gary Wiggins will need to turn in the list for the Bloomington Bones.

ACTION: Richard will compile the list and complete the report.

E. BOD meeting in December

It was decided through unanimous consent that the BOD will not meet in December.

F. Next BOD Meeting

The next regular meeting of the BOD will be Monday, January 13th, 2020. Location is to be determined.

Action: Doug Davis will look into locations for our January meeting.

G. Next year's concert schedule

Band members have expressed that the concert schedule is too congested. Don Westerhaus and Tim Bitzer have discussed paring down the schedule to ten concerts. The full ensemble would no longer play at nursing homes, leaving those gigs to affiliate bands. Conversations will need to happen with Janis Stockhouse. Don Westerhaus will also try to work out a deal with the city to hold a public Christmas concert. Discussion turned to setting the date of our first rehearsal. Jenn Strayer moved to start rehearsals on February 24, 2020. Motion passed.

V. OFFICER REPORTS

A. Personnel Manager

Doug Davis needs biographies from Andrew Felt and Hayley Smith.

B. Historian

Nothing to report

C. Equipment Manager

Nothing to report

E. Librarian

Nothing to report

F. Technology/Web Master

Absent, however there are many details on the website that need to be updated.

G. Business Development/Publicity

Absent, nothing to report.

H. Scheduling

Nothing to report

I. Treasurer

Nothing to report

J. Director and Associate Director

Dominic will solidify the Christmas set and let everyone know soon.

K. Chair's Comments

None

The chair adjourned the meeting at 9:56 PM.

Respectfully Submitted,

Jenn Strayer,
Secretary