

**BLOOMINGTON COMMUNITY BAND**

**BOARD OF DIRECTORS MEETING**

**February 24, 2020**

The regular monthly meeting of the Bloomington Community Band Board of Directors was called to order on February 24, 2020 at 9:20 PM at the Bloomington Free Methodist Church in Bloomington, Indiana.

**Members Present:**

Tim Bitzer, Chair

Jenn Strayer, Secretary

Don Westerhaus, Band Manager

Andrew Felt, Equipment Manager

Hannah Quinn Hughes, Treasurer

Bill McGregor, Assistant Treasurer

Janis Stockhouse, Librarian

Phyllis Solnzeff, Historian

Hayley Smith, Development Officer

Don Talbott, Webmaster

Dominic Thompson, Director

Joe Car, Associate Director

Doug Davis Personnel Manager

**Other Members Present:** Richard VanArsdel, Former Librarian

**Members Absent:** Janis Stockhouse, Librarian

**I. REVIEW OF ACTION ITEMS AND APPROVAL OF JANUARY'S MINUTES**

**A. Sound System Purchase:** Completed; Hannah has the receipt.

**B. Percussion Stand Purchase:** Completed; Hannah will contact Bob Appelman to get the receipt.

**C. Attendance Tracking:** Doug recommended Section Leaders take attendance by emailing Doug the list of members in attendance after rehearsals.

**D. Tires for the Trailer:** Postponed, tires will be fine for now.

**E. Financial Forms:** Filed and uploaded to the cloud where appropriate.

The Chair reviewed action items from the previous meeting. The Board approved January's BOD Minutes as read.

**II. TREASURER'S REPORT**

The Treasurer read the report and answered questions about IN BMV registration for the equipment trailer.

**III. OLD BUSINESS**

**A. New Percussion Stands:** See Action Items above.

**B. Draft Schedule for 2020:** Don Westerhaus summarized the upcoming concert schedule for the upcoming season. Don expressed the need to know which affiliated groups will be playing at venues that the large ensemble has dropped.

**C. Musical Selections for 2020:** Dominic talked about his vision for programming this year. The theme is travel and vacation related. He listed several music selections that fit this description.

**D. Concert Band Festival at Switchyard in 2021:** Tim postponed discussion on this topic to our next meeting for the sake of time, but Tim asked that we keep this in mind. The band would definitely need financial sponsorship for this project.

#### IV. NEW BUSINESS

**A. Need New BOD Secretary:** Jenn Strayer will be departing in May to pursue new professional opportunities, leaving a vacancy on the Board of Directors. Her normal term would have expired in December 2020.

**ACTION:** Jenn will contact Meghan White, Clarinet Section Leader, as a possible replacement for the remainder of her term. Jenn will also consider any other recommendations.

**B. Meet Greenwood Community Band Board Counterparts:** Tim sat down with the Chair of the Greenwood Community Band to gather information about their operations. Tim will send a summary of their discussion in an email. Tim mentioned that it might be useful for board members to speak with their counterparts on the Greenwood Board. This would be optional.

**C. BCB Equipment Inventory:**

**ACTION:** Andrew will begin an inventory of our equipment.

**D. Trailer License Agreement:** Completed; Tim changed the address to our BCB PO Box.

**E. June 5<sup>th</sup> Switchyard Performance Director Plan:** Dominic will be unavailable to conduct this performance. Janis Stockhouse, Joe Car, and/or Dave Appelman can conduct.

**ACTION:** Ask Janis, Joe, and Dave if they are available on this date and whether they would be willing to conduct.

**F. BCB 2020 Program Advertising Plan:** In previous years, Jerry Jerome designed our brochures using Microsoft Publisher. Members discussed that Ryan at White Rabbit could probably improve our program's layout. The Board also agreed the band would give White Rabbit a page of advertising in lieu of payment. We also discussed expanding the number and types of businesses we approach about advertising.

**ACTION:** Tim to contact Ryan at White Rabbit

**ACTION:** Tim and Hayley will meet to discuss advertising campaign in further detail.

**DUE DATE:** Program advertising should go to White Rabbit by 15 April 2020.

**G. Radio Personality for Concerts:** Dominic asked whether we could get local celebrities to narrate at some of our 2020 performances. The Board also discussed involving the Mayor or asking IU President McRobbie or his wife if they would be interested in conducting the "Viking March" at one of our 2020 concerts, since this year is IU's Bicentennial.

#### V. OFFICER REPORTS

**A. Personnel Manager:** Tonight's first rehearsal had eleven new members. Doug has updated and reprinted the new member brochures.

**B. Historian:** Phyllis will bring three tubs of historical items to the BFMC. She will need help moving items.

**C. Equipment Manager:** Nothing more to report

- D. **Librarian:** Some conductor scores are missing for this year's musical selections. Librarian to research.
- E. **Technology/Web Master:** Nothing to report
- F. **Business Development/Publicity:** Hayley took pictures at our first rehearsal and will increase posts on social media. She also recommended that we cease using Twitter since we have Instagram.
- G. **Scheduling:** Nothing more to report
- H. **Secretary:** Nothing more to report
- I. **Treasurer:** Nothing more to report
- J. **Director and Associate Director:** Dominic thanked the board for the advance that allowed him to return his car to working condition. He was also very pleased with the first rehearsal.
- K. **Chair's Comments:** The BCB needs to set limits for each section's number of members and create a wait-list for those sections which are already full (e.g. Horns).  
**ACTION:** Tim will ask the Greenwood Community Band how they handle this.

The chair adjourned the meeting at 10:18 PM.

Jenn Strayer,  
Secretary