

BLOOMINGTON COMMUNITY BAND

BOARD OF DIRECTORS MEETING

January 13, 2020

The regular monthly meeting of the Bloomington Community Band Board of Directors was called to order on January 13, 2020 at 7:12 PM at the Noodles & Company Conference Room in Bloomington, Indiana.

Members Present:

Tim Bitzer, Chair

Jenn Strayer, Secretary

Don Westerhaus, Band Manager

Andrew Felt, Equipment Manager

Hannah Quinn Hughes, Treasurer

Bill McGregor, Assistant Treasurer

Janis Stockhouse, Librarian

Phylliss Solnzeff, Historian

Don Talbott, Webmaster

Dominic Thompson, Director

Joe Car, Associate Director

Doug Davis Personnel Manager

Members Absent: Hayley Smith, Development Officer

1. CHAIR'S WELCOME

2. NEW MEMBERS

- Tim introduced our new librarian, Janis Stockhouse, to all of the board members.

3. REVIEW OF ACTION ITEMS AND APPROVAL OF MINUTES

- **Christmas Party Venue** – Completed. The venue met our needs, but we should keep in mind that one-third of the band was absent due to bad weather. We may need a larger venue next year.
- **Outstanding Brochure Bills** – Tim decided this is not worth pursuing any further. If we renew advertising with Ameriprise and Melody Music, we will demand the money upfront.
- **NP-20 Report** - Completed, Hannah Hughes will upload a copy to our BCB Cloud Drive.
- **Vanguard Withdrawal** - The Board decided to not make the annual withdrawal (5% of our 12-month's trailing average balance) from our Vanguard Wellington Fund in 2019.
- **Awards Committee Nominations** – Completed.
- **Sound System Purchase** Pending. Doug needed the right forms which were provided by Tim and Hannah. If he can't get it tax free, Doug will pay the tax himself.
- **New Percussion Stands**-Pending.
- **BMI Report**-Richard compiled lists provided by Dominic, Doug, and Tim and sent the report.
- **2020 Concert Season**-Nothing concrete yet. Don, Janis, and Tim talked with Crystal Ritter of Parks and Rec about the possibility of setting up a summer concert series along with other community music groups during the summer months. Both Crystal and her boss seemed interested. She is not quite ready to talk about it since the lawn in front of the amphitheater is not ready. Playing inside of the Pavilion might be an option. The goal is to cut the number of concerts down to around ten concerts per season. We would like to get a public Christmas

concert scheduled as well. We are no longer performing at nursing homes with the full ensemble. We will approach College Mall again for Christmas performances. Boys and Girls Club hosts an annual coat drive. This may be a good fit for a charity to tie to the event.

List of planned 2020 Concerts:

Bloomington Street Fair (May)
Valhalla Gardens (Memorial Day)
Independence Day (July)
Farmer's Market (July)
Greenwood Festival (August)
Concert for BFMC
Switchyard Amphitheater (September)
Halloween (October)
Christmas (December)

This list does not include concerts to be worked out with the city.

The chair reviewed the above action items from the previous meeting. The minutes were approved as read.

4. TREASURER'S REPORT

- Hannah created the usual monthly report along with another report displaying our income and expenses at the half-way point of the year.

5. OLD BUSINESS

a. Director's 2020 Review and Pay

Completed; The board decided unanimously to pay Dominic's entire 2020 stipend in January (vice the normal half in March and half in October) to allow him to pay for necessary car repairs.

b. BMI Licensing task status

Complete, See above.

c. Percussion Stands Purchase

Pending, See above.

d. New Director's Sound System Purchase

Pending, See above.

6. NEW BUSINESS

a. Rehearsal Start Date

The board decided to uphold the original start date of February 24. Tim will take a quick survey of the entire band membership to see if this start date is agreeable or whether band members would like more or less time off.

b. Draft Schedule for 2020

See above

c. Musical selections for 2020

Dominic wants to do a “BCB on Vacation” theme including pieces about travel and vacation. Janis Stockhouse had an idea about inviting President McRobbie to guest conduct the Viking March.

d. Concert Band Invitational at Switchyard in 2021

Tim wanted to know if we would want to hold a Concert Band Invitational Festival at Switchyard Park in 2021. Tim will consult with the Greenwood Community Band to see what would be involved.

e. Attendance Tracker

Tim would like to institute an attendance tracker for the following reasons:

- 1) We will know who our members are and who is actually attending rehearsals.
- 2) It will help the Directors with programming concerts and whether or not we need to find substitutes for shorthanded sections or soloists.
- 3) People with excellent attendance throughout the year should be recognized at the holiday party.
- 4) Creates peer pressure on members to attend.
- 5) Prohibit members who miss several rehearsals from subsequently playing at concerts without knowing the music.

f. First Rehearsal Announcements

- 1) Review Rules of the Road.
- 2) Attendance Tracker
- 3) We will skip social hour this month.

g. Kroger Rewards

- 1) Push more members to sign up
- 2) Put an announcement in the brochure

7. OFFICER REPORTS

a. Personnel Report

Biographies of Board members will be posted on the website. There are new members coming in both the bassoon and clarinet sections. Doug will also work on an attendance tracker, updated brochure, and will work with section leaders to provide short biographies of new members for better social integration.

b. Historian Report

ACTION: Phyllis to move the tubs of historical materials from her residence to the BFMC.

Future thought: Jenn mentioned that if we ever wanted to digitize our collections that we could potentially hire a library intern studying digital librarianship.

c. Equipment Manager Report

ACTION: Purchase new tires for the trailer.

Andrew also brought up the possibility of starting a seasonal polka band.

d. Librarian Report

Nothing to report

e. Technology/Web Master Report

Nothing to report

f. Business Development/Publicity Report

Nothing to report

g. Scheduling Report

- Don will include a list of date where the BFMC is not available as a rehearsal space.
- Don would like to have a schedule of rehearsals from all the various groups.
- We may have more than ten concerts depending on what Don works out with the city.

h. Secretary's Report

Nothing to report

i. Treasurer's Report

ACTION: There are financial forms in need of filing including N-990 and 1099-MISCs for Director and Library Intern.

j. Director and Associate Director comments

- Possibility of getting local radio personalities to announce and read commentary at concerts.
- Public holiday concert is at the top of Dominic's wish list.
- There will be a changing of the guard at The Herald Times. Maybe this is an opportunity for better publicity.

k. Other Comments

- We will need to recruit an oboe player as Stephanie is expecting.

The chair adjourned the meeting at 8:18 PM.

Jenn Strayer, Secretary