

BLOOMINGTON COMMUNITY BAND

BOARD OF DIRECTORS MEETING

June 22, 2020

The regular monthly meeting of the Bloomington Community Band Board of Directors was called to order on June 22, 2020 at 7:00 PM virtually via Zoom.

Members Present: Tim Bitzer, Chair

Tim Bitzer, Chair

Megan White, Secretary

Don Westerhaus, Band Manager

Andrew Felt, Equipment Manager

Hannah Quinn Hughes, Treasurer

Bill McGregor, Assistant Treasurer

Janis Stockhouse, Librarian

Phyllis Solnzeff, Historian

Hayley Smith, Development Officer

Don Talbott, Webmaster

Joe Car, Associate Director

Doug Davis Personnel Manager **Other Members Present:** None

Other Members Present: None

Members Absent: Dominic Thompson, Director

I. REVIEW OF ACTION ITEMS AND APPROVAL OF FEBRUARY'S MINUTES

The Board reviewed minutes from the previous meeting. The Board approved February's BOD Minutes as written.

II. TREASURER'S REPORT

The Treasurer reviewed graphs from the report, and mentioned that equipment stood out as the biggest area of expense due to purchase of equipment carts. Extra expenses were also incurred when the BCB moved rehearsal spaces.

ACTION ITEM (Hannah): Tabulate equipment cart expenses separately from other equipment expenses.

III. OLD BUSINESS

A. New BOD Secretary: Megan White agreed to become BCB Secretary!

B. BCB Equipment Inventory: No additional discussion.

C. Trailer License Registration: No additional discussion.

IV. NEW BUSINESS

A. 2021 Budget Review:

ACTION ITEM (Bill, Tim, and Hannah): go line by line through the budget to make income more realistic and make cuts in expenditures (given current situation with COVID-19).

- B. COVID-19 Planning:** From BFMC: The earliest the BCB can start rehearsals is July 13. Band members may have different opinions regarding when to resume rehearsals, or what would make them feel comfortable when coming back to rehearsals. Various discussions were had regarding how many audience members we'd have, whether the smaller ensembles within BCB (ex. Dixieland) could perform in place of the BCB on occasion, and equipment band members need to bring to rehearsals (chair, stand, etc).

ACTION ITEM (Don T.): Send out email/survey to members asking when/if/how they'd feel comfortable coming back to rehearsals.

- C. Beginning Rehearsal on July 13:** This is the earliest date BCB can resume rehearsals per BFMC. See COVID-19 Planning for Action Item regarding survey to send to band members.
- D. BCB Program Advertising: Motion -** Doug moved that the BCB not develop a brochure for the 2020 season. The motion was passed by the Board. A suggestion was given to run ads from last year's advertisers on the BCB website and/or the BCB Facebook page. Andrew suggested the potential of one advertiser to sponsor a concert/event, and to print brochures for just that event.

ACTION ITEM (Don T. And Andrew): Brainstorm ideas for online advertising.

ACTION ITEM (Don T. and Hayley): Discuss access/use of the BCB's Instagram account.

- E. Annual Member Dues Collection Plan:** Hannah suggested to ask band members for voluntary dues in lieu of requiring them, since the rehearsal/performance schedule of the BCB is uncertain due to COVID-19. Depending on the funds collected from this effort, the BCB may have to consider other methods of generating income (ex. fundraising).

ACTION ITEM (Hannah): Send out email to band members asking for voluntary dues.

- F. New Librarian Intern Recruitment:**

ACTION ITEM (Doug): Begin process of advertising for librarian intern.

- G. Farmer's Market Performance (July 25):** Doug suggested that the BCB not play the Farmer's Market due to short rehearsal period. There's a potential that one of the BCB's smaller ensembles will fill in.

V. OFFICER REPORTS

- A. Personnel Manager:** Nothing further to report.
- B. Historian:** Nothing further to report.
- C. Equipment Manager:** Band trailer tires need air.
- D. Librarian:** About half of the BCB's music folders were passed out at a "drive through" event on May 18th.
- E. Technology/Web Master:** Nothing further to report.

- F. Business Development/Publicity:** Nothing further to report.
- G. Scheduling:** Nothing further to report.
- H. Secretary:** Nothing further to report.
- I. Treasurer:** Vanguard investments - At an earlier meeting, the Board voted to invest \$5000 into the Vanguard fund. \$1000 was added to it just prior to COVID-19 restricting the BCB's income. **Motion:** Hannah moved that the Board refrain from investing the remaining \$4000 in the Vanguard account. The Board passed the motion.
- J. Director and Associate Director:** Nothing further to report.
- K. Chair's Comments:** Nothing further to report.

The chair adjourned the meeting at 7:58 PM.

Megan White,
Secretary