

BLOOMINGTON COMMUNITY BAND

BOARD OF DIRECTORS MEETING

February 1, 2021

This meeting of the Bloomington Community Band Board of Directors was called to order on February 1, 2021 at 7:00 PM virtually via Zoom.

Members Present:

Tim Bitzer, Vice Chair/Band Manager
Megan White, Secretary
Gary Wiggins, Treasurer
Bill McGregor, Assistant Treasurer
Janis Stockhouse, Librarian
Phyllis Solnzeff, Historian
Don Talbott, Webmaster
Joe Car, Associate Director
Doug Davis, Personnel Manager
Andrew Felt, Equipment Manager
Hayley Smith, Business/Development Officer
Dominic Thompson, Director

Other Members Present: None

Members Absent: None

I. REVIEW OF ACTION ITEMS AND APPROVAL OF NOVEMBER'S MINUTES

The Board reviewed the action items in the minutes from the previous meeting.

- Doug reached out to Mary Lynch about joining the Board. She expressed potential interest but did not want to fill any positions at this time.
- College Mall did not want any groups performing there for the holidays
- Dominic/Dr. Joe/Janis led discussion regarding COVID safeguards
 - Refer to COVID-19 Planning Committee section for additional details
- Refer to Old Business section for additional details on results of remaining action items.

The Board moved to accept the minutes as written, and the Board passed the motion.

II. TREASURER'S REPORT

The Treasurer sent the November and December reports in advance of the meeting. There were no questions or discussion on the reports.

Doug moved to put the Treasurer's report in the Board's record as written. The Board passed the motion.

III. OLD BUSINESS

- a. Solo & Ensemble Contest at BFMC: The BCB is not pursuing this anymore.

- b. Annual BMI Report to Association of Concert Bands: Janis completed and submitted this report.
- c. Elections for Board: Tim expressed the need for members to fill the current vacancies on the Board (Chair and Band Manager), and encouraged the Board to contact him with recommendations of people in the band that could fill those roles, in addition to considering the roles themselves. Elections are planned for the fall.
- d. Donations for a new Chair in memory of Charles Davis: Donations for this Chair have exceeded the \$5000 amount. Nominations from the band will be taken, and a committee will review the nominations to determine who receives the award at the holiday party.
- e. 2021 Rehearsal Start Date: Rehearsal start date will be determined based on appropriate weather. May 1 is the earliest date proposed at this time. **Action Item: Tim – check with Switchyard Park to see if they'd be willing to let us use their pavilion for rehearsal space.** It opens on both sides for appropriate airflow and provides shelter and lighting
- f. COVID-19 Planning Committee:
 - Dominic's school uses air purifiers, playing masks, bell covers, and an air quality meter as safeguards for indoor rehearsals.
 - To be safe, the BCB will wait until weather conditions improve to start rehearsals so they can be held outside. The BFMC parking lot or Switchyard Park pavilion were considered as potential rehearsal spaces (refer to above action item).
 - Suggestion for pre-rehearsal sectional to talk through areas to focus on in the music we'll rehearse.
 - We do not want to exclude anyone from participating in rehearsals if they did not receive a COVID vaccine.
 - BCB's affiliate groups could potentially rehearse (based on Janis' knowledge of how IU's smaller ensembles are currently rehearsing), but would be outside to be safe
 - Committee emphasized being mindful of our member's comfort levels and what the objectives of rehearsal would be (minimal, if any performance opportunities).

IV. NEW BUSINESS

- a. BFMC Rent Contract Renewal
 - The BCB is due to pay BFMC \$1000 on April 1. The Board discussed options for paying BFMC based on use of their rehearsal space and/or paying a smaller percentage for rent of storage space. Tim moved to pay BFMC the full \$1000 on April 1st to maintain good rapport. The Board passed the motion.
- b. BCB Library Intern Contract
 - The BCB has an agreement with IU to bring in a library intern, paying them \$1000. The advertisements for that position bring the BCB publicity, and players from IU.
 - Tim moved to wait until the fall to get a new intern and put out advertisements for the position in August. The Board passed the motion.
- c. Director Contract Renewal
 - Dominic's contract runs the calendar year. Dominic is happy to continue in his position (and we are happy to have him!), but is also aware of how COVID is impacting the BCB's typical schedule.

- Normally, the \$4800 the director receives a year is divided in two increments. Given current circumstances, Tim moved to pay Dominic \$400 a month (\$4800/12) for every month the BCB rehearses. The Board passed the motion
- **Action Item: Tim – Draft contract that contains this proposal and send to BOD for comment. Then send to Dominic for signature.**

V. OFFICER REPORTS

- A. Personnel Manager:** The Board discussed uploading a video of a talk Gary gave to the Monroe County History Center to the BCB website. **Action Item: Don – Contact the library to see if we can get the DVD to upload.**
- The Board also discussed the possibility of a virtual performance for Memorial Day. Dominic mentioned we have recordings from our Greenwood set in 2019 that included patriotic songs.
- Action Item: Tim – Check with Joe Harden of VFW to see if they are considering a virtual ceremony.**
- Action Item: Don – Check the BCB website and databases for the Greenwood recordings.**
- B. Historian:** Nothing to report.
- C. Equipment Manager:** New license plate on the trailer. Trailer seems to be in good condition.
- D. Librarian:** Remaining two music folders have been returned to Janis.
- E. Technology/Web Master:** Nothing to report.
- F. Business Development/Publicity:** Nothing to report.
- G. Scheduling:** The BCB is scheduled for a concert at Switchyard Park in late August. The Farmer’s Market is not scheduling any performances until further notice.
- H. Secretary:** Nothing to report.
- I. Treasurer:** The BCB should not be retaining records for longer than six years, per feedback from accountants. Records older than six years were disposed of except for the check registry. The Band’s 501(c)3 charitable organization status has been renewed.
- J. Director and Associate Director:**
Dominic: Looking forward to starting rehearsals when we can!
- K. Chair’s Comments:** The Board has accomplished a lot in the past two years, including a great virtual Christmas party. Circumstances are looking brighter for a 2021 return to rehearsing. The band is in a good place financially. Focus on getting new people on the Board in the fall. Consider doing another band Zoom call a couple weeks before rehearsals.

The chair adjourned the meeting at 7:55 PM following a motion by Andrew.

Respectfully submitted,
Megan White, Secretary