

BLOOMINGTON COMMUNITY BAND

BOARD OF DIRECTORS MEETING

April 12, 2021

This meeting of the Bloomington Community Band Board of Directors was called to order on April 12, 2021 at 7:05 PM virtually via Zoom.

Members Present:

Tim Bitzer, Vice Chair/Band Manager
Megan White, Secretary
Gary Wiggins, Treasurer
Bill McGregor, Assistant Treasurer
Janis Stockhouse, Librarian
Phyllis Solnzeff, Historian
Don Talbott, Webmaster
Joe Car, Associate Director
Doug Davis, Personnel Manager
Andrew Felt, Equipment Manager

Other Members Present:

Scott and Emily Miller

Members Absent:

Hayley Smith, Business/Development Officer
Dominic Thompson, Director

I. REVIEW OF ACTION ITEMS AND APPROVAL OF FEBRUARY'S MINUTES

The Board reviewed the minutes from the previous meeting. Doug moved to accept the minutes as written. Gary seconded the motion, and the Board passed the motion.

II. TREASURER'S REPORT

The Treasurer sent the February and March reports in advance of the meeting. The Board discussed the reports.

Item to discuss in future meeting: Put money from checking account in CD.

ACTION ITEM: Bill - Modify March report to include Heritage Hall Ramblers income in the "All Band Income" total.

ACTION ITEM: Add spreadsheet of income/expenses to monthly reports.

Andrew moved to put the Treasurer's report in the Board's record as written. Tim seconded the motion, and the Board passed the motion.

III. OLD BUSINESS

- a. Director Contract Renewal – Completed March 21. Agreement is to pay Dominic \$400 for every month the band rehearses.

- b. Equipment Insurance Renewal – Completed March 21. This year’s equipment insurance went up 22% (total of \$1221).

ACTION ITEM: Tim – Check to see if ACB is a resource for insurance.

- c. BFMC Rent Contract Renewal – Completed April 1st. Gave \$1000 check to Pastor Les. He said the band can rehearse anytime, anywhere on church property, with no limits to number of people. The BCB is free to use the building until October 1st. Monroe County policy – 85% vaccination required to lift restrictions? Churches have lesser restrictions

ACTION ITEM: Doug – Confirm the county/city laws regarding indoor and outdoor gatherings.

- d. VFW – Valhalla Memorial Concert? - Tim called Joe H. with no response. VFW is closed until May 1 because of water pipe problems. Unable to get information on the concert at this time.

- e. Bass Trombone Donation to BCB – Completed April 1st. Tim wrote up receipt of donation because our organization is non-profit. Evaluation for IRS is up to Gary.

ACTION ITEM: Look into insurance options for the trombone.

- f. 2021 Rehearsal Start Date/COVID Planning –

- Plan to rehearse outdoors, spaced out. Proposed start date is May 3rd.
- Open the option for members to bring their own bell covers or special instrument masks.
- Require members to wear masks when not playing.
- Encourage members to bring their own chair and stand. Members can use the church’s chairs and the BCB’s stands, but will be responsible for cleaning them off and putting them away.
- Every person will have their own music folder.

Tim moved to accept these proposed precautions. Doug seconded the motion, and the Board passed the motion.

IV. NEW BUSINESS

- a. Need for new Development/Publicity Director, since Hayley Smith is moving to Iowa for new job. Ideas for potential replacements: Mary Lynch, Nancy Wells (**Gary to ask**), Deb Wehman (**Tim to ask**).

- b. Do we create concert programs and solicit advertising this year?

1. Planned performances thus far: August 28th - Greenwood Festival, September 19th – Switchyard Park
2. Doug moved to skip creating a brochure this year due to limited and unknown performance possibilities. Gary seconded the motion, and the Board passed the motion.

- c. Hand out music folders again? – Plan to hand out music folders on April 19th and 26th from 6 to 7pm so band can practice songs ahead of first rehearsal. **Tim, Phyllis, and Gary to help pass out folders.**

ACTION ITEM: Tell Dominic to contact the band with the pieces he plans to rehearse on May 3rd.

- d. Propose to change “Swing Time Big Band” name to “Bloomington Jazz Orchestra” –

1. Name change proposed to be more in line with the BCB and the types of music the band will play (encompass more contemporary jazz themes).
2. Associated costs –
 - i. Swing Time T-shirts – members can still wear them

- ii. Sax stands have the old name – Cheap fixes (large sticker) available.
- 3. To offset associated costs – charge \$36 dues for members that aren't already part of the BCB.

Doug moved to accept the name change proposal. Tim seconded the motion, and the Board passed the motion.

V. OFFICER REPORTS

- A. **Personnel Manager:** ACTION ITEM: Doug will send an email to section leaders to see how many of their players plan to eventually return to the BCB.
- B. **Historian:** Phyllis is collecting articles and obituaries and putting them in storage.
- C. **Equipment Manager:** Band trailer will need new tires before the trip to Greenwood. **Include cost of tires in budget submission.**
- D. **Librarian:** Plan is to use music from last season this year. Will put out advertisement for assistant librarian in the fall.
- E. **Technology/Web Master:** Nothing to report.
- F. **Business Development/Publicity:** Absent
- G. **Scheduling:** Nothing additional to report.
- H. **Secretary:** Nothing to report.
- I. **Treasurer:** Access to treasurer records should be limited to three people: Treasurer, Assistant Treasurer, and Chair.
- J. **Director and Associate Director:** Nothing to report
- K. **Other Comments:** Janis mentioned BCB should reach out to young musicians (high school seniors) to keep them playing their instruments. **ACTION ITEM: Janis to reach out to Bloomington North/South Seniors about BCB.** BCB should have presence at IU activities fair to capture interest of music major and non-music major IU students.

The chair adjourned the meeting at 8:20 PM following a motion by Andrew, seconded by Doug.

Respectfully submitted,
Megan White, Secretary