

BLOOMINGTON COMMUNITY BAND

BOARD OF DIRECTORS MEETING

May 25, 2021

This meeting of the Bloomington Community Band Board of Directors was called to order on May 25, 2021 at 7:00 PM virtually via Zoom.

Members Present:

Tim Bitzer, Vice Chair/Band Manager
Gary Wiggins, Treasurer
Bill McGregor, Assistant Treasurer
Phyllis Solnzeff, Historian
Don Talbott, Webmaster
Doug Davis, Personnel Manager
Andrew Felt, Equipment Manager
Nancy Wells, Business/Development Officer
Dominic Thompson, Director
Janis Stockhouse, Librarian
Joe Car, Associate Director

Members Absent:

Megan White, Secretary

I. REVIEW OF ACTION ITEMS AND APPROVAL OF APRIL'S MINUTES

The Board reviewed the minutes from the previous meeting.

Doug mentioned smaller groups are now allowed to perform at the Farmer's Market. Not ready to let large groups play yet.

Insurance for trombone donated by Gary Wiggins - complete.

Dominic has been sending a list of pieces intended for the next rehearsal – very nice!

Doug moved to accept the minutes as written, Janis seconded, and the Board passed the motion.

II. TREASURER'S REPORT (APRIL 2021)

The Treasurer sent the April report to the Board for review. The Board accepted the Treasurer's report as submitted.

III. OLD BUSINESS

- a. Need new Development-Publicity Director
Complete. Nancy Wells volunteered to assume duties.
- b. Does ACB provide insurance?
Complete. No, they do not.

IV. NEW BUSINESS

- a. Do we hire a Summer Librarian Intern? We have two applicants.

1. Janis has contacted the applicants and reviewed their backgrounds. One applicant is a better candidate. **ACTION ITEM: Janis - Reach out to candidate to see if she is still interested in the position.**
 2. Do we need to hire someone early? Janis doesn't think so - we can wait until August.
 3. **ACTION ITEM: Janis – update library intern job description.**
- b. 2022 Budget Process. New BCB Fiscal Year begins July 1st, 2021.
1. Bill and Gary have already developed a budget and **we have to vote on it next month (ACTION ITEM)**. Tim encouraged Board members (especially those in affiliate groups) to look at it to make sure all projected expenses are accounted for.
- c. Recruiting new flute players.
1. Janis found a flute player who's committed to performances and most rehearsals, and another flute player who can commit to one Monday rehearsal before performances. Steve and Darlene Pratt also would like to attend rehearsals/performances if it fits in their schedule.
 2. Colin Flavin has agreed to switch from alto sax to flute!
- d. Limits on number of players in each Instrument Section.
1. The Board discussed limiting the number of players in each section.
 2. Bill proposed putting no limits on the number that can come to rehearsals, but then limiting the number of people that can attend performances. Section leaders would need to decide what players are in and out – rotate them?
 3. A factor that supports limiting number of players is the size/capacity of the stages/venues we perform at.
 4. Janis proposed to monitor the number of members in each section. Tim thinks we shouldn't remove people from the band that have already been coming, but monitor which sections we get new people in.
 5. **ACTION ITEM: Dominic and Dr. Joe - Determine maximum number of players appropriate for each section. Compare this against what we have right now.**
 6. **ACTION ITEM: Doug – come up with wording on what a wait list notification would look like for potential new players.**
- e. Pastor Les asked that the BCB play a concert on July 11th at 7pm in the parking lot of BFMC. Food/drinks would be provided. Invitations would go out to the congregation and the community.
1. Board agreed that the BCB should perform this concert.
- f. Janis would like to order 20 folders like the BCB's for the BJO. Priced at \$340 plus shipping.
1. Tim moved to approve this expense. The motion was seconded and the Board passed the motion.
 2. Janis proposed to ask BJO members (that aren't already part of the BCB) to pay the dues that the BCB members do. Tim moved to accept this proposal. Janis seconded and the Board approved the motion.

V. OFFICER REPORTS

- A. **Personnel Manager:** Nothing to report.
- B. **Historian:** Nothing to report.

- C. **Equipment Manager:** Andrew can still help to move equipment, but can't come to rehearsals due to work commitments. **ACTION ITEM: Andrew – arrange replacement of trailer wheel assemblies – account for this in budget.**
- D. **Librarian:** Nothing further to report.
- E. **Technology/Web Master:** Nothing to report.
- F. **Business Development/Publicity:** Nancy contacted newspaper and submitted a photo of the band to a reporter. Article about the band to be in the newspaper soon.
- G. **Scheduling:**
 - 4th of July - unknown
 - BFMC Concert on July 11th
 - Greenwood Band Festival August 28th
 - 4th Street Fair – TBD
 - Switchyard Park – September 19th 6pm
 - Halloween – **ACTION ITEM: Tim – contact new director of BCT**
 - Farmer's Market – starting to have small groups play – Tim to reach out to them.
 - ACTION ITEM: Don to add confirmed concerts to calendar on website.**
 - Outdoor nursing home concerts? Meadowood? **ACTION ITEM: Tim to contact Meadowood about this.**
- H. **Secretary:** Absent
- I. **Treasurer:** Board- review proposed budget for next meeting.
- J. **Director and Associate Director:** Now that we're rehearsing and have gigs planned, we can start programming performances. Sounds like we're okay to continue to rehearse inside.
 - ACTION ITEM: Tim – Contact Bloomington 4th of July parade folks to see if we can play there.**
- K. **Chair Comments:** Nothing else to add!

The chair adjourned the meeting following a motion by Andrew.

Respectfully submitted,
Megan White, Secretary