

## BLOOMINGTON COMMUNITY BAND

### BOARD OF DIRECTORS MEETING

June 21, 2021

This meeting of the Bloomington Community Band Board of Directors was called to order on June 21, 2021 at 8:45 PM – in person!

#### Members Present:

Tim Bitzer, Vice Chair/Band Manager  
Megan White, Secretary  
Gary Wiggins, Treasurer  
Bill McGregor, Assistant Treasurer  
Janis Stockhouse, Librarian  
Phyllis Solnzeff, Historian  
Joe Car, Associate Director  
Doug Davis, Personnel Manager  
Andrew Felt, Equipment Manager  
Nancy Wells, Business/Development Officer  
Dominic Thompson, Director

#### Members Absent:

Don Talbott, Webmaster

#### I. REVIEW OF ACTION ITEMS AND APPROVAL OF MAY'S MINUTES

The Board reviewed the minutes from the previous meeting. Gary moved to accept the minutes as written. Doug seconded the motion, and the Board passed the motion.

#### II. TREASURER'S REPORT

The Treasurer sent the May report in advance of the meeting. The Board discussed the report. From now on, the community foundation numbers will be updated in the report on a quarterly basis, rather than monthly.

Janis moved to put the Treasurer's report in the Board's record as written. Phyllis seconded the motion, and the Board passed the motion.

#### III. OLD BUSINESS

- a. When do we interview/hire Summer Librarian intern?  
Doug moved to offer the internship position to the candidate that has applied. Andrew seconded the motion, and the Board passed the motion.

**ACTION ITEM: Tim – Draw up contract for the librarian candidate and get her signature.**

- b. 2022 Budget Process. New BCB Fiscal year begins July 1<sup>st</sup>, 2021.  
See New Business section for details on the 2022 budget approval.
- c. Limits on number of players in each instrument section  
Doug drafted wording for a notification sent when players are waitlisted for the BCB.

**ACTION ITEM: Tim – Send this wording to the Board for review.**

Section Leader Meeting to be scheduled for July 12<sup>th</sup> after rehearsal to discuss the maximum number of players allowed in each section, in addition to their expected responsibilities.

**ACTION ITEM: Tim – Inform Scott re: his status as trombone section leader.**

**ACTION ITEM: Doug – Send out Section Leader meeting invitation, including document of section leader responsibilities.**

#### IV. NEW BUSINESS

a. Discuss and approve BCB FY22 Budget

Suggestion to raise equipment purchase/repair allotment to \$1000. Doug moved to lower the Misc. allotment in the budget to \$220 and raise the equipment allotment to \$900. Nancy seconded the motion and the Board passed the motion.

b. BCB Dues Policy rewrite and collection to begin July 1<sup>st</sup> 2021.

Gary re-wrote the policy for dues collection – includes charging members for affiliate groups that aren't already part of the BCB. Summer players don't need to pay dues. Another change includes who has to write receipts for donations vs dues. Nancy moved to approve the policy re-write. Phyllis seconded the motion, and the Board passed the motion.

c. New BCB Photo

Doug's wife has volunteered to take our picture! If it works out, we'll plan to take the picture at the Meadowood performance. Otherwise, we'll take the picture at a Monday rehearsal.

d. Small one-page flyer for Library and Switchyard performances?

Options: Print and hand out flyers at performances, post flyers around Bloomington (i.e. public buildings), create a digital version of the flyer and/or our program to put on the website, create a QR code to access the BCB program information digitally, and put the performance dates in the paper. If hard-copy flyers will be used, contact White Rabbit or Mr. Copy for assistance (?)

e. Getting shirts ordered for new members prior to June 28<sup>th</sup> performance

Sold 12 shirts (old and new) at tonight's rehearsal.

**ACTION ITEM – Tim – Contact 1818 Apparel to inquire about producing BCB's shirts (local option instead of a more expensive outsourcing).**

Shirts should be kept with Personnel Officer.

f. Bob Appelman request to purchase \$80 stool for percussion section:

The percussion section needs stools for the drumset and electronic timpani set. The BCB has the funds to reimburse the purchase of the stool. Doug moved to approve this purchase, and the board passed the motion.

g. New Secretary needed – Megan leaving ☹️

Suggestions for new secretary: Stephanie Gummersheimer (oboe) and Emily Pinter (Trumpet).

**ACTION ITEM – Tim: Send Emily's contact information to Doug.**

**ACTION ITEM - Megan: Contact Stephanie to gauge her interest in the position.**

#### V. OFFICER REPORTS

A. **Personnel Manager:** Nothing further to report.

B. **Historian:** Nothing further to report.

C. **Equipment Manager:** June 28<sup>th</sup> Concert: Don't need chairs, just BCB equipment. Meet at 5:30 on Monday to load trailer. Andrew to look into replacing tires for trailer.

- D. Librarian:** The board discussed the band's policy for taking folders home. Currently, we allow members to take folders home with permission of the section leader. A new member joined us for rehearsal tonight, and is expected to bring other players to future rehearsals!
- E. Technology/Web Master:** Absent.
- F. Business Development/Publicity:** BCB made it in the paper recently!
- G. Scheduling:** Potential performance list:  
 28 June Meadowood - Confirmed  
 11 July BFMC - Confirmed  
 31 July Monroe County Library - Confirmed  
 28 August Greenwood Band Festival - Confirmed  
 4th Street Arts Fair around Labor Day - **ACTION ITEM Tim will try to get the BCB or affiliate groups to perform at this event.**  
 19 Sept Switchyard Amphitheater with the BJO - Confirmed  
 31 Oct Halloween @ Buskirk-Chumley **ACTION ITEM – Tim: talk with BCT director about this performance.**  
 No Farmers' Market concert per City of Bloomington Action – **ACTION ITEM: Tim to ask about this.**
- H. Secretary:** Megan will be leaving the BCB in July because of a new job opportunity.
- I. Treasurer:** Nothing further to report.
- J. Director and Associate Director:** Dominic discussed possible options for BCB Christmas performances. Ideas included Switchyard pavilion, French Lick/West Baden, Ivy Tech theater, and the BCT. **ACTION ITEM: Tim – Look into these options!**
- K. Other Comments:** Janis mentioned the Bloomington Jazz Orchestra needs a new microphone cables and monitors for the vocalist. The band's first gig isn't until August 13<sup>th</sup>, so there's some time to get the cables. She's priced cables at Sweetwater (~\$200). **ACTION ITEM – Send cable quote to Board.**

The Board meeting adjourned at 9:45 PM following a motion by Tim, seconded by Doug.

Respectfully submitted,  
 Megan White, Secretary