

**BLOOMINGTON COMMUNITY BAND**

**BOARD OF DIRECTORS MEETING**

**November 16, 2020**

The regular monthly meeting of the Bloomington Community Band Board of Directors was called to order on November 16, 2020 at 7:00 PM virtually via Zoom.

**Members Present:**

Tim Bitzer, Chair  
Megan White, Secretary  
Don Westerhaus, Band Manager  
Hannah Quinn Hughes, Treasurer  
Bill McGregor, Assistant Treasurer  
Janis Stockhouse, Librarian  
Phyllis Solnzeff, Historian  
Don Talbott, Webmaster  
Joe Car, Associate Director  
Doug Davis Personnel Manager  
Dominic Thompson, Director

**Other Members Present:** None **Members**

**Absent:**

Andrew Felt, Equipment Manager  
Hayley Smith, Development Officer

**I. REVIEW OF ACTION ITEMS AND APPROVAL OF JUNE'S MINUTES**

The Board reviewed minutes from the previous meeting. Janis Stockhouse moved to accept the minutes as written, and the Board passed the motion.

**II. TREASURER'S REPORT**

The Treasurer mentioned that the BCB received a community foundation check this month for \$5437. The BCB is fortunate to have excess funds in checking at this time. A discussion regarding what will be done with the excess funds is tabled to the next meeting.

Don W. moved to accept the Treasurer's report as written. The Board passed the motion.

**III. OLD BUSINESS**

- a. Board voted on-line to not take annual 5% of Vanguard Wellington Fund in October. The Board re-affirmed this position during the meeting.
- b. Rent to BFMC not paid in October. Will resume payments in April 2021. Pastor Les (BFMC) is okay with this plan.
- c. Librarian Intern not hired for Fall 2020. Will consider again in March/April 2021.

- d. Voluntary member dues were collected, as well as donations from members of the BCB community in memory of Charles Davis.
- e. Board voted to not rehearse until Spring 21 due to Covid. This turned out to be a good decision!
- f. Music folders returned – all returned except for two. **IV. NEW BUSINESS**
- a. Solo and Ensemble Contest at BFMC?
  - 1. Janis Stockhouse led a discussion regarding the possibility of giving local 6<sup>th</sup> grade band students an opportunity to perform in the spring amid the current COVID conditions.
  - 2. A total of 20-25 students would play with performance times assigned, a judge present, and comment sheets and medals distributed. COVID protocols would be in place for this event, and the BCB would sponsor it (no monetary commitment).
  - 3. Event participants would sign a waiver so neither the BCB or BFMC would be liable if something should happen.
  - 4. Don W. suggested the use of the Switchyard Park indoor pavilion as another facility.
  - 5. **ACTION ITEM: Tim/Janis – Ask Pastor Les about this before the BCB officially sponsors the event.**
- b. Annual BMI music report to Association of Concert Bands
  - 1. **ACTION ITEM: Janis – Generate the report before the end of the year (includes list of what we performed and where).**
- c. Elections for Board. No Chair. One volunteer for Treasurer (Gary Wiggins)
  - 1. Tim to be both VP and Chair next year.
  - 2. **ACTION ITEM: Doug – Contact Mary Lynch about her interest in being on the Board.**
- d. Collect donations for a new Chair in memory of Charles Davis?
  - 1. Charles paid for three named chairs (woodwinds, concertmaster, director) 2. The Board would need to raise \$5000 to accomplish this.
    - i. Some Ideas for funding included funding it ourselves with the excess money in checking, or advertising to band members to donate in honor of Charles.
  - 3. Question regarding what the chair would be called. Possible ideas included a percussion chair or an at-large chair (for any member in the band).
  - 4. Tim moved to continue this discussion, Janis seconded.
  - 5. **ACTION ITEM: Bill M. – Look into the best way to do this, make recommendations to send to members, find ways to advertise outside the band. Do in ~2 weeks.**
- e. Christmas Party cancelled?
  - 1. Yes
- f. Christmas Performances at College Mall?
  - 1. **ACTION ITEM: Don W – ask College Mall if they want to have any performances – if so put information out to people in the band**
- g. 2021 Rehearsal Start Date?

1. Rehearsal date depends on possible first performance date (either late April or Memorial Day).
  2. Dominic recommended the band start rehearsing on March 1<sup>st</sup>. Don W seconded this.
  3. **ACTION ITEM:** Don T – put this date on the BCB website, including that the date may change depending on extenuating circumstances.
  4. **ACTION ITEM:** Tim - Contact Pastor Les about the March 1 start date.
- h. COVID-19 Planning Committee: Discuss and plan provisions for safe rehearsals (make standard masks, hand sanitizer, chairs and music stands and folders handling procedures etc) in 2021.
1. **ACTION ITEM:** Dominic, Dr. Joe, Janis – determine what safeguards the band will use to safely resume rehearsals & how. Make recommendations no later than Feb 21.
  2. **ACTION ITEM:** Don T. – When safeguards are determined, send survey to band members explaining what the safeguards are and ask how willing they would be to come back.

#### V. OFFICER REPORTS

- A. **Personnel Manager:** Nothing further to report.
- B. **Historian:** Nothing further to report.
- C. **Equipment Manager:** Not present.
- D. **Librarian:** Last year's music is still in the folders. Decision to keep the music there for next season.
- E. **Technology/Web Master:** Nothing to report regarding the website. Looked into some new technology – boxes that enable remote rehearsal. **ACTION ITEM:** Don T and Hayley – Discuss how band will use Instagram account.
- F. **Business Development/Publicity:** Not present.
- G. **Scheduling:** Nothing further to report.
- H. **Secretary:** Nothing further to report.
- I. **Treasurer:** The band is in a financially good place.
- J. **Director and Associate Director:**

Dominic:

- HS band uses instrument masks (\$10 each) that appear to be effective. He feels confident in starting rehearsal on March 1 with this kind of safeguard.
- BCB is as much a social gathering as it is a music organization.
  - Suggestion by Janis: Zoom Christmas Party on a Monday evening (Dec. 14).

**ACTION ITEM:** Don T and Doug – Organize the party. Communicate with section leaders to reach out to members of their section to check in and advertise the party.

Dr. Joe

- The BSO did their annual gala on Zoom and was successful.
  - Suggested opening the Zoom Christmas Party up to past BCB members if Zoom allows.
  - Encouraged that the Board spend the excess funds we have on instrument masks.
- K. **Chair's Comments:** Next meeting to be scheduled for February.

The chair adjourned the meeting at 7:55 PM following a motion by Don W.

Megan White, Secretary